



Tender No **134-1/APMSIDC/Medicine Wing/2021-22**

Procurement and Supply of Homeo medicine

“VERIOLINUM 200 POTENCY”

To

**ANDHRA PRADESH MEDICAL SERVICES &
INFRASTRUCTURE DEVELOPMENT CORPORATION**

Implementing Agency:
**ANDHRA PRADESH MEDICAL SERVICES &
INFRASTRUCTURE DEVELOPMENT CORPORATION**

(AN ENTERPRISE OF GOVT. OF A.P.),
Plot No.9, Survey No.49, IT Park, Mangalagiri,
Guntur District – 522 503.

ANDHRA PRADESH

URL: <http://msidc.ap.nic.in>

Inviting Bids on e- Procurement Platform
 (<https://tender.apecurement.gov.in>)
 for Supply of HOMEEO Medicine

S.No	Information	Details
1	Bid Reference	134-1/APMSIDC/Medicine Wing/2021-22
2	Date and time for downloading bid document	21-03-2022 1:30 PM
3	Last date and time for uploading Documents	25-03-2022 05:00 PM
4	Date and time of opening of Online technical bids	25-03-2022 05:01 PM
5	Last date and time of submission of offline documents and samples	25-03-2022 05:00 PM
6	Tender Processing Fee	The bidder shall remit processing fee Rs. 11,800/- in the form of Demand Draft in the name of The Managing Director, APMSIDC, Mangalagiri, Guntur (District).
7	Earnest Money Deposit (EMD)	The Earnest Money Deposit (EMD) either through online or in the form of Demand Draft for Rs.1,00,000 - in favour of Managing Director, APMSIDC, Mangalagiri, Guntur district.
8	E-mail	tenders.apmsidc@gmail.com
9	Contact number	General Manager (Drugs): 8978680705 Pharmacist : 9154170485

Pre qualification criteria for participation in Tenders:

1. Only Manufacturers having an Annual turnover of Rs.3.00 Crores for all others for last (3) years and certified by the competent authority and Rs.1.50 Crores for the firms registered as Micro Small and Medium Enterprises (MSMEs) in A.P.
2. Manufacturing units under PSU/Promoted or owned by Central/State Governments or Cooperatives having their own manufacturing units and other reputed firms having GMP certification and no bad remarks.

The tender form will available in the <https://tender.apecurement.gov.in>

The Managing Director,. APMSIDC, Mangalagiri, A.P. is the competent authority to call for tenders from eligible/qualified tenders.

Terms and Conditions

1. **Name of the work:** Procurement and Supply of HOMEIO medicines across the state as per the requirement.

2. Essential Documents to be submitted:

S.No	Document Details	YES/NO	Page No
1	Registration certificate of the Company/Firm and latest renewal certificate.		
2	Sales Tax Registration and latest Clearance Certificate/ latest GST monthly Return.		
3	Income Tax Clearance certificate/ ITR Acknowledgement.		

4	Technical Bid Form duly filled and signed in Original & Duplicate.		
5	Registration Certificate of the company/firm and last renewal certificate		
6	Articles of association of the company		
7	Valid GMP certificate.		
8	C.A Certificate on Turnover of the firm for the last three years i.e., 2018-19, 2019-20 and 2020-21		

4. Samples:

a. Two (2) Samples for each product (1. For liquids it is 100ml , 2. For tablets it is 50 Gms/30 tablets.)shall be submitted in the office of the Managing Director, APMSIDC on or before the stipulated date given in the Tender document either together with paper copies of the tender documents or separately.

b. The samples submitted have to be same and type of packing in which the supply to be made to the destinations provided.

5. Earnest Money Deposit:

a. Rs 1,00,000/- (Rupees One Lakh only) *Demand Draft to be drawn in favor of Managing Director, Andhra Pradesh Medical Services and Infrastructure Corporation, Mangalagiri, Guntur Dist.A.P.*

b. Tenders without valid EMD will be summarily rejected.

c. EMD of successful tenderers will be retained till the bidder submits the PSD amount at the time of Agreement and complete fulfillment of

tender conditions. EMD of unsuccessful bidders will be returned after taking authorized letter from the firm.

- d. Mode of Payment of EMD : The Tenderer shall pay the EMD by way of Demand Draft *in favor of Managing Director, Andhra Pradesh Medical Services and Infrastructure Corporation, Mangalagiri, Guntur Dist.A.P.* and the same shall be submitted along with samples & documents specified above in the office of the *Managing Director, Andhra Pradesh Medical Services and Infrastructure Corporation, Mangalagiri, Guntur Dist.A.P.* on or before closing the Tenders, Those fails to submit, they will be declared automatically Disqualify. No separate intimation will be given to them.

6. Agreement & Security Deposit:

- a. Tender result and purchase order will be communicated to successful tenderers based on rates quoted by them and they have to execute an agreement containing the terms and conditions of the Tender notification within (7) days from the purchase order.
- b. They have to pay 5% (Five Percent) of the value of purchase orders in the form of Demand Draft as PSD from a Nationalized bank to be payable at Mangalagiri and hand over at the time of agreement. This will be retained and refunded at the end of agreement period, after satisfactory conclusion of agreement conditions. This will be used to recover any penalties/levies are made or dues to Government are there on account of this agreement.
- c. If any item of medicine partly or fully is found to be defective, broken or damaged during transit from the pharmacy to the destination, the same shall not be accepted and such stock to be taken back by the supplying firm and replaced.
- d. The cost of short supply/ defective/ damaged items will be deducted from the total bill amount/ security deposit/EMD.

- e. During the currency of Agreement period of one year, the approved Tenderer gives any lesser quotation to any agency/State in the Country, the firm shall be liable for the difference amount which can be recovered from Security Deposit or payment to be made.

7. Supply:

- a. Supply of medicines should be made to the destination place as per list enclosed. **The supply should be completed within (10) days from the date of issue of the Purchase Order falling which the purchase order shall be deemed to be cancelled.**
- b. A penalty of 2% of purchase order value for every week will be levied for delays beyond the permissible time limit after applying *Force majeure i.e things beyond the control of the supplier like natural calamities, riots/disturbances after dispatch of material etc.*

8. Payment schedule;

- a. ***No Advance Payments to suppliers.***
- b. For others the payments will be released at the earliest possible time on production of Invoices/proof of dispatch of consignments and acknowledgements at the destination i.e., the dispensaries and hospitals located in different parts of the State as per list / annexures.
- c. The payments are subject to any penalties and other recoveries to be made on account of breach of any of the conditions of procurement and taxes etc as per Government Acts and rules.

9. Other Specific Terms and Conditions:

- I. The No. of Medicines or Quantities can be changed by the competent authority as per need without any prior notice.
- II. Once their rates are approved, the tenderer should bind to the approved rates to supply the same as per the time limits and also valid for a period of one year as and when orders placed by the competent authority (see col.No.21).
- III. Tender forms are not transferable and tenders should upload the Tender forms duly filled in through the portal only.
- IV. The copies of the same to be submitted in sealed cover duly signed at time of offline copy submission.
- V. The tenderers should quote their price online inclusive of GST and *all applicable taxes* and also including the transportation charges, to the destination place i.e., Dispensary where it is located.
- VI. The figures filled in the tender form should be clearly visible and should be written in the space provided for it. The over writings and strike outs of the rates should not be allowed, such items are liable to be rejected.
- VII. All columns in the tender form should be filled by the tenderer, if the tenderer is not willing to quote any item such item should be marked by the word "NOT QUOTED".
- VIII. Signing of the Tender form or other documents connected with the contract shall be signed by authorized signatories only.
- IX. In case of companies they should be registered under companies act and firms registered under the Indian partnership Act, the capacity i.e. Secretary, Manager, Partner etc or their attorney should be specified and should produce documentary evidence if any printed literature

furnished by the tenderer may be in another language other than English, such documents should be translated in English and should be enclosed with the tender form along with literature.

- X. The tenderer who is outside to the A.P state should give the address of a person or agent or their representative staying at in Andhra Pradesh for correspondence in urgent matters to facilitate the correspondence/communication.
- XI. The successful tenderer has to enter into agreement for supply all the material as per the period specified in the purchase order as well as the terms of the agreement bond.
- XII. The tenderer should read tender rules and regulations carefully which were annexed to the tender form and accordingly an agreement shall be entered by the tenderer in the event of acceptance.
- XIII. The tender in full shape should be submitted online through portal before the closing time as specified in the tender notification.
- XIV. Supplies of Ayurveda, Homoeo, and Unani Medicines are to be made in sealed boxes.
- XV. Each medicine phial/ packed should be properly labeled as per rule 161 of D&C Rules 1945 and the label should contain the following information:
 - a) Name of Medicine.
 - b) Date of Manufacturing/ Batch No.
 - c) Batch No. of the Product.
 - d) Manufacturing License number.
 - e) Expiry date/Best use before if any.
 - f) Quantity content
 - g) Name and address of manufacturing firm.

- XVI. In addition, each pack of medicines should bear the impression "AYURVEDA/HOMOEOPATHY/UNANI MEDICINE" as well as "GOVERNMENT OF ANDHRA PRADESH SUPPLY, NOT FOR SALE". Overprinted conspicuously in red ink & in Block letters.
- XVII. All Ayurvedic Medicines are to be supplied in form indicated against each medicine for Tablet/Pill/Capsule etc. Further, the tablets are to be in complete form to prevent them from getting powdered.
- XVIII. The samples will be reviewed by an expert committee constituted for the purpose and sent for testing to approved/empanelled drug testing labs/agencies as the case may be and if found to contain substances prohibited / sub-standard contents / ingredients etc they are also liable for penalties as deemed fit and for legal action as per the decision of the Competent Authority.
- XIX. The supplier is wholly & solely responsible, in case at any stage, or after random testing it has been proved/detected established that the supplies made is defective/substandard not -fit for human consumption or not up to the standard specification basis, the entire cost of the supplies including over head expenses incurred by the Department be refunded in one installment to the state exchequer. Besides, penalty or any other legal action under appropriate rules will also be taken against the defaulter agency which may include black listing of the firm. This will also form a part of condition of the agreement to be executed with the Department.
- XX. Further the supplies will be accepted subject to the production of the proof of possessing licenses to handle Narcotic Drugs wherever necessary.
- XXI. The medicine shall be accompanied with batch wise quality testing report form an approved laboratory of Central/State Government or an NABL accredited laboratory. Analytical report must be based on

pharmacopoeia standards and WHO-Indian pharmacopoeia permissible limit for heavy metal, aflatoxins and microbial contamination. In case of patent and proprietary medicines, each manufacturing company shall be expected to be submitted a testing protocol for that product along with the analytical report in respect of that product to the competent authority within (30) days of dispatch of tendered products.

- XXII. All medicines are to be supplied in invoice to the respective Medical Officers/Superintendents mentioning names of medicines in the manner indicated in the enclosed indent. The Medicine packets and bottles etc are to be packed systematically & marked as "Handle With Care" and Other Side captions" in one kit covering all medicines from one Govt. Ayurveda, Homoeo, Unani Dispensary/Hospital. After supply, necessary stock entry certificate should be obtained on the body of the challan with dated signature and seal of the receiving officer.
- XXIII. The bill should contain invoice number and Date, purchase order no. and date, office of supply, names of medicines, quantity supplied, Cost of medicine and entry tax (Separately for each destination for supply) and GST,201C.S.T. addressing to the Managing Director, APMSIDC, Mangalagiri in triplicate with advance stamped receipt.
- XXIV. Necessary declaration entry of medicine to the state of Andhra Pradesh through transport is enclosed herewith the payment will be made only after full compliance of supply order and submission of bill(s) along with entry certificate duly recorded on the invoice by the concerned Medical Officer/Superintendent of Dispensary/Hospital concerned.
- XXV. Payment shall be made through online on completion formalities to the supplying firm against whom orders have been placed.
- XXVI. The rate quoted for Medicines is inclusive of all taxes central/State and transport upto the destination in different parts of the state as per lists.

- XXVII. The purchaser (Competent Authority) has right to accept or reject any bid / tender at any stage without any prior notice.
- XXVIII. Any Dispute(s) arising out of this notification/agreement are limited to the Jurisdiction of Andhra Pradesh State only.

TENDER FORM (TECHNICAL BID)

SUPPLY OF HOMOEOPATHIC MEDICINES

1	Name and address of the Company/ Firm/ Individual filing the Tender.		
2	Name of the owner of the Company/Firm and the capacity in which he/she is filing the tender i.e., Proprietor/Managing Partner/ Chief Executive.		
3	Company/firm Registration No. and date up to which registration is valid.		
4	GST Registration No.		
5	Valid Income Tax PAN No. / TIN No.		

Declaration

I/We have gone through the all the terms and conditions carefully and hereby abide by all the terms and conditions mentioned in the tender schedule duly signed by us.

Postal Address of the Tenderer: _____

Name of the contact person: _____

Phone No (off) _____ (Res) _____

Cell No. _____

Fax.No. _____

Email Address _____

Date:

Place:

Signature of the Tenderer along with seal.

(Authorized signatory)

TENDER ITEMS

S No	Item Name	Quantity	Distribution Details
1	Veriolinum 200 Potency (250 Gm Packets)	1,440 packets(250gm) 360KGs	DCO offices of 13 Districts in AP.

*Note : Procurement will depend as per the requirement and budgets allocated by the state/ Central funds.

MANAGING DIRECTOR